

# EXPENDITURES

## Overview

Overall, expenditures for the FY 2021 Budget are expected to decrease by a slight 4.88% when compared to the FY 2020 Amended Budget. This decrease is due to several different factors, including selected cuts of Capital Improvements Project (CIP) and operational items in anticipation of revenue shortfalls as a result of the impacts of the COVID-19 Pandemic. In addition, if it is necessary to consider further cuts or project delays to mitigate against revenue shortfalls as the revenue picture becomes clearer, the following items could be considered:

- improvements/repaving to/of the Duck Trail (\$200,000);
- Phase IV of the Comprehensive Pedestrian Improvements (\$340,151);
- Town of Duck Living Shoreline Project (\$768,023);
- funding for Town Events (\$105,539).

It should be noted that both Phase IV of the Comprehensive Pedestrian Plan and the Town of Duck Living Shoreline Project have grants associated with them and the potential cuts are not the same as the indicated total project cost. In all, a total of \$850,935 in expenditures could be available to assist in meeting additional revenue shortfalls that are not expected at this time.

The FY 2021 Budget also includes several initiatives and projects in addition to those listed above and employee and operations costs. Among these are the following, which are elaborated upon in the individual departmental pages:

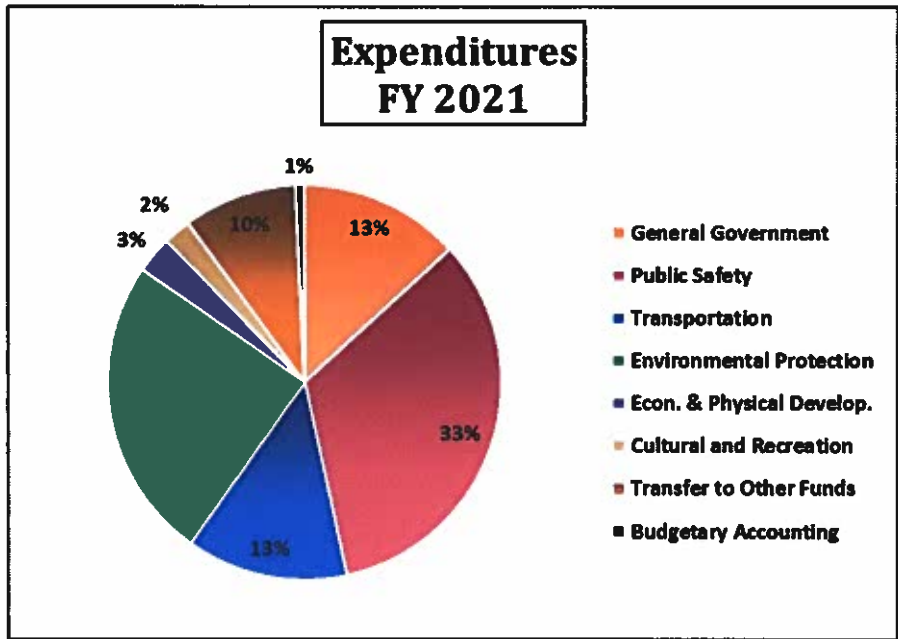
- funding for a Part-Time Building Technician Position (\$28,000);
- additional Part-Time Firefighter funding (\$38,500)
- contingency funding (\$75,000);
- direct appropriation to the fund balance (\$9,953); and
- transfer to the Beach Capital Reserve Fund related to the Beach Nourishment Project (\$671,820).

In addition, the FY 2021 Budget also includes funding for the following Capital Improvements Program (CIP) items. These items include the following:

- debt service for the construction of the Town Hall Complex, including the purchase of the property on which it sits (\$250,732);
- purchase of replacement Police Mobile Data Terminals (\$22,000);
- replacement of Fire Department turnout gear (\$15,000);
- debt service on Engine 111 replacement (\$57,722);
- funding for enhanced dune planting/fencing/fertilization/monitoring (\$151,000); and
- debt service on the Community Development vehicle (\$17,942).

Two additional projects that may come online during fiscal year 2021 are the final design of the Public Safety Building and permitting for the Town of Duck Beach Renourishment Project. If these projects do come online during the fiscal year, funding will need to be appropriated from the Fund Balance and the Beach Nourishment Capital Reserve Fund.

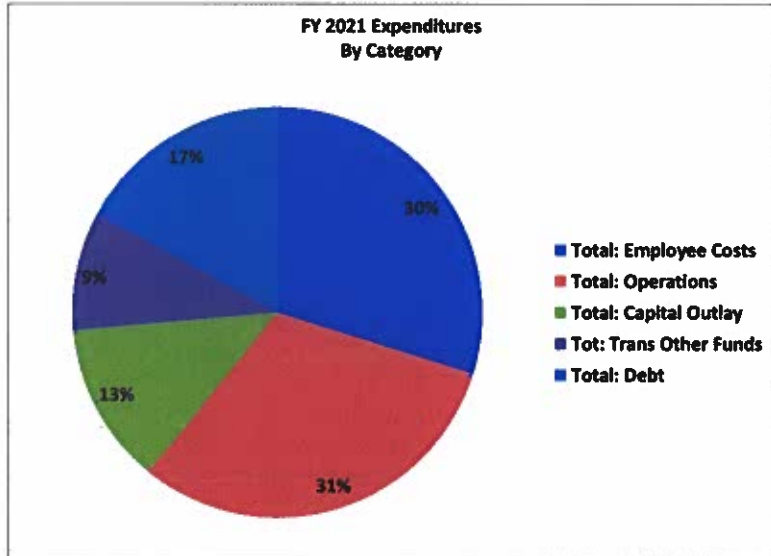
**Where the Revenue Goes**



The Town of Duck uses its revenue sources to fund a variety of services. For FY 2021, much of the Town’s revenues (33%) are used to fund Public Safety related expenditures. Public Safety expenditures include the Police and Fire Departments, Building Inspections, and Ocean Rescue. Environmental Protection expenditures, i.e. residential and commercial solid waste collection and disposal and recycling and costs related to beach protection, including the debt service on the Town of Duck Beach Nourishment

Project, are next at 25%. This is followed by General Government expenditures (Governing Body, Administration, Finance, Legal, and Public Buildings, including debt service on the Town Hall-Community/Meeting Hall, and Information Technology) at 13% and Transportation, i.e. those items related to the Town’s streets and the Duck Trail, including Phase IV of the Comprehensive Pedestrian Plan Improvements and the Town of Duck Living Shoreline Project (13%). Transfers to other funds (transfer of MSD funding to the Beach Capital Reserve Fund) is at 10%, while, Cultural and Recreational (the Town Park) and Economic and Physical Development (the Department of Community Development) are next at 5%. Rounding out the list are expenditures related to Budgetary Accounting (contingency and fund balance) at 1%.

**Expenditures by Categories**



For FY 2021, 31% of Town’s expenditures fund general operations, 30% fund employee costs, 17% funds debt, 13% funds capital outlay and 9% is a transfer to the Beach Fund.

The Town of Duck currently employs 32 full-time employees and two part time equivalent employees. For FY 2021, one part-time equivalent position, the Building Technician, is requested bringing the total number of employees to 33.5. A 1.5% merit increase for all current employees is budgeted plus a merit bonus of up to an additional 3%, as well as a 10% increase

for medical insurance.

The pages that follow detail proposed expenditures for FY 2021 by department.

Town of Duck, North Carolina  
Annual Budget Estimate - Expenditures FY 2020-2021

Fiscal Year 2020-2021

Fund: General

Department: Expenditure Summary

Page No. 14

Object of Expenditure	Number	Last year	Current Year		Coming Year			
		Actual	Budget	Actual To Date*	Estimated Entire Year	Requested	Recommended	Approved By Council
General Government:	4100							
Governing Body	4110	\$199,011	\$212,350	\$187,669	\$207,233	\$219,200	\$198,200	\$198,200
Administration	4120	\$464,799	\$569,619	\$362,405	\$545,738	\$594,593	\$583,820	\$583,820
Finance	4130	\$70,311	\$73,000	\$68,535	\$69,622	\$73,000	\$71,000	\$71,000
Legal	4150	\$54,593	\$70,000	\$51,631	\$63,131	\$70,000	\$70,000	\$70,000
Public Buildings	4190	\$484,634	\$416,327	\$358,896	\$401,946	\$364,872	\$348,872	\$348,872
Information Technology	4210	\$122,652	\$153,000	\$110,955	\$151,653	\$130,500	\$128,500	\$128,500
	<b>Total</b>	<b>\$1,396,001</b>	<b>\$1,494,296</b>	<b>\$1,140,091</b>	<b>\$1,439,323</b>	<b>\$1,452,165</b>	<b>\$1,400,392</b>	<b>\$1,400,392</b>
Public Safety:	4300							
Police	4310	\$1,382,823	\$1,593,324	\$1,219,988	\$1,545,367	\$1,782,187	\$1,464,518	\$1,464,518
Fire	4340	\$1,206,296	\$1,326,449	\$987,267	\$1,283,386	\$1,646,882	\$1,342,918	\$1,342,918
Inspections	4350	\$162,284	\$155,089	\$112,356	\$154,833	\$186,789	\$186,965	\$186,965
Ocean Rescue	4370	\$387,139	\$486,000	\$410,000	\$486,000	\$551,850	\$540,000	\$540,000
	<b>Total</b>	<b>\$3,138,541</b>	<b>\$3,560,862</b>	<b>\$2,729,611</b>	<b>\$3,469,586</b>	<b>\$4,167,708</b>	<b>\$3,534,401</b>	<b>\$3,534,401</b>
Transportation:	4500							
Streets and Highways	4510	\$1,285,428	\$1,104,531	\$890,526	\$1,076,042	\$1,335,674	\$1,318,174	\$1,408,174
	<b>Total</b>	<b>\$1,285,428</b>	<b>\$1,104,531</b>	<b>\$890,526</b>	<b>\$1,076,042</b>	<b>\$1,335,674</b>	<b>\$1,318,174</b>	<b>\$1,408,174</b>
Environmental Protection:	4700							
Sanitation	4710	\$1,054,665	\$1,026,848	\$731,006	\$1,064,786	\$1,050,000	\$1,045,000	\$1,045,000
Beach Protection	4730	\$1,605,564	\$1,612,108	\$1,526,996	\$1,608,801	\$1,588,105	\$1,578,105	\$1,578,105
	<b>Total</b>	<b>\$2,660,229</b>	<b>\$2,638,956</b>	<b>\$2,258,002</b>	<b>\$2,673,587</b>	<b>\$2,638,105</b>	<b>\$2,623,105</b>	<b>\$2,623,105</b>
Economic and Physical Development:	4900							
Community Development	4910	\$327,564	\$371,287	\$264,652	\$367,100	\$321,316	\$318,916	\$318,916
	<b>Total</b>	<b>\$327,564</b>	<b>\$371,287</b>	<b>\$264,652</b>	<b>\$367,100</b>	<b>\$321,316</b>	<b>\$318,916</b>	<b>\$318,916</b>

Town of Duck, North Carolina  
Annual Budget Estimate - Expenditures FY 2020-2021

(continued)

Object of Expenditure	Number	Last year	Current Year		Coming Year			
		Actual	Budget	Actual To Date*	Estimated Entire Year	Requested	Recommended	Approved By Council
Cultural and Recreational:								
	6130	\$338,384	\$324,050	\$235,075	\$319,084	\$446,880	\$281,900	\$243,039
	<b>Total</b>	\$338,384	\$324,050	\$235,075	\$319,084	\$446,880	\$281,900	\$243,039
Transfers to Other Funds	9800							
Debt Service Fund	9830	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Projects Fund	9840	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Beach Capital Reserve Fund	9850	\$1,221,390	\$1,447,608	\$0	\$1,221,390	\$671,820	\$671,820	\$995,043
	<b>Total</b>	\$1,221,390	\$1,447,608	\$0	\$1,221,390	\$671,820	\$671,820	\$995,043
Budgetary Accounting:	9900							
Contingency	9910	\$0	\$29,500	\$0	\$0	\$75,000	\$75,000	\$75,000
Prior Year's Deficit	9920	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	9930	\$0	\$170,814	\$0	\$0	\$0	\$9,953	\$0
	<b>Total</b>	\$0	\$200,314	\$0	\$0	\$75,000	\$84,953	\$75,000
<b>TOTALS EXPENDITURES SUMMARY</b>		\$10,367,538	\$11,141,904	\$7,517,957	\$10,566,112	\$11,108,668	\$10,233,661	\$10,598,070

NUMBER OF EMPLOYEES:                      Prior Years:                      32                      Current Year:                      33                      Requested:                      38                      Approved:                      33

\* As of March 12, 2020