

**TOWN OF DUCK
PLANNING BOARD
REGULAR MEETING
September 8, 2021**

The Planning Board for the Town of Duck convened at the Paul F. Keller Meeting Hall on Wednesday, September 8, 2021.

Present were: Chair Joe Blakaitis, Vice Chair James Cofield, Marc Murray, Tim McKeithan, and Randy Morton.

Absent: None.

Also present were: Council Liaison Sandy Whitman, Director of Community Development Joe Heard and Deputy Town Clerk Kay Nickens.

Absent: Council Liaison Sandy Whitman and Senior Planner Sandy Cross.

Others Present: None.

Chair Blakaitis called to order the Regular Meeting of the Planning Board for September 8, 2021 at 6:32 p.m.

PUBLIC COMMENTS

None.

NEW BUSINESS

Town of Duck Comprehensive & CAMA Land Use Plan: Review & Recommendation

Chair Blakaitis clarified that this matter is being brought up 14 months after the plan's initial adoption for review and board recommendation. Director Heard pointed out an attachment given to members outlining the certification process for the Comprehensive and CAMA Land Use Plan (CLUP) and pointed out that if the Town was not part of a CAMA county, the Land Use Plan would have been approved 14 months prior as additional steps would not have been required. Per requirements of the Coastal Area Management Act (CAMA), the N.C. Division of Coastal Management coordinated review of the Duck CLUP with other State agencies. The agencies' review did not result in comments that amend the guidelines and recommendations previously developed by the Town of Duck. So, there are no substantive changes to the CLUP previously approved by the Planning Board and Town Council. Rather, the requested amendments deal with issues such as the organization of the document, identifying which recommendations are policies or implementation actions, timing of implementation, and clarifying or providing additional background information on certain topics.

Chair Blakaitis asked who gathered information and worked on the document. Director Heard replied that he worked on the document revisions alongside planning consultants Jay McLeod and Allison Evans with Stewart.

Chair Blakaitis asked if any of the changes were inappropriate to the document in such a way that would change the scope of the CLUP. Director Heard explained that the changes were intended to clarify and add supporting information. Director Heard added that one substantial clarification in the document is that the CLUP will not be used as a guideline for making permitting decisions as this is not the intention of the CLUP.

Director Heard asked the Planning Board for their consideration of recommendation as this moves forward for public hearing on October 6. Member McKeithan pointed out that the cover page of the CLUP reflects an adoption date of August 5, 2020 but with the changes being made, the date should be updated to October 6, 2021. Director Heard agreed with this suggestion and said wording will be added to clarify the most recent version.

Member McKeithan made a motion to recommend approval to Council of the draft CLUP as amended to conform with NCDCM requirements with a revised date of October 6, 2021. Member Murray seconded.

No further board discussion. All in favor motion passed 5-0.

APPROVAL OF MINUTES

Minutes from the July 14, 2021, Regular Meeting

Member Murray pointed out two corrections needed for clarification.

Vice Chair Cofield moved to approve the minutes as corrected. Vice Chair Morton seconded.

Motion carried 5-0 via roll call.

STAFF COMMENTS

Pelican Award from NC Coastal Federation and higher CRS Rating

Director Heard gave a short summary of the Pelican Award and the updated CRS Rating the Town received.

Summary of September 8, 2021 Town Council Meeting

Director Heard gave a short summary of items at the September 8, 2021 Council meeting.

Project Updates

Director Heard gave a short overview on various projects going on in Town.

BOARD COMMENTS

The Board members congratulated Andy Garman on becoming the new Town Manager of Nags Head.

ADJOURNMENT

Member McKeithan moved to adjourn the meeting. Member Murray seconded.

The meeting was adjourned by consensus of the Board members.

The time was 7:29 p.m.

Approved: _____
 /s/ Joe Blakaitis, Chairman