

**Town of Duck, North Carolina
FY 2021
Budget Amendment**

Amendment No.: 4
 Department: Public Buildings Date: 4/7/2021

Budget Amendment					
Revenues	Fund	Dept. Code	Acct. Code	Obj. Code	Requested Amount
Fund Balance	100	3900	3991		\$8,000
				TOTAL:	\$8,000
Expenditures	Fund	Dept. Code	Acct. Code	Obj. Code	Requested Amount
Other Services	100	4190	390		\$54,500
Capital Outlay - < \$5,000	100	4190	505		\$8,000
Contingency	100	9900	9910		-\$54,500
				TOTAL:	\$8,000

Reason for Amendment:
 To appropriate funds for extra cleaning done in Town Hall due to COVID. Due to COVID, and the associated health risks, the Town opted to increase cleaning frequency for Town Hall and added the professional cleaning of the police department offices. To appropriate funds to cover an \$8,000 expenditure for meeting hall improvements paid for by grant proceeds received in FY 2019-20. Due to COVID, the work was unable to be contracted and completed until after July 1, 2020. The unanticipated cleaning expenditures can be covered using Contingency funds budgeted and the meeting hall improvements from Fund Balance as this is where the grant funds were accounted for at the end of the prior fiscal year.

Approved: X Denied: _____
 Date: 04/07/2021