

**TOWN OF DUCK  
TOWN COUNCIL  
SPECIAL MEETING  
July 20, 2020**

The Town Council for the Town of Duck convened at the Paul F. Keller Meeting Hall at 5:00 p.m. on Monday, July 20, 2020.

**COUNCIL MEMBERS PRESENT:** Mayor Don Kingston; Mayor Pro Tempore Monica Thibodeau; Councilor Nancy Caviness; Councilor Sandy Whitman; and Councilor Rob Mooney.

**COUNCIL MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Police Lieutenant Jeffrey Ackerman; Fire Chief Donna Black; Director of Community Development Joseph Heard, Director of Marketing and Special Events Christian Legner; Town Attorney Robert Hobbs; Attorney John Leidy; Assistant to the Town Manager Alyson Flynn; and Town Clerk Lori Ackerman.

**OTHERS ABSENT:** Town Manager Christopher Layton; Police Chief John Cueto; and Public Relations Administrative Assistant Betsy Trimble.

Mayor Kingston called the meeting to order at 5:01 p.m.

**DISCUSSION/CONSIDERATION OF APPOINTMENT OF CHECK SIGNATORY**

Mayor Kingston stated the Town requires two signatures on all checks that are written. He stated that currently the Mayor and Mayor Pro Tempore were signatories. He stated that he wanted to add Acting Town Manager Joe Heard as a signatory.

Mayor Kingston moved to authorize Joe Heard as a signatory on the Town's PNC operating accounts.

Motion carried 5-0 via roll call.

**CLOSED SESSION**

Mayor Pro Tempore Thibodeau moved to enter closed session in accordance with Section 143-318.11(a)(3) and (6) in order to confer with the Town Attorney regarding a matter within the attorney/client privilege and to discuss a confidential personnel matter in accordance with NC General Statute 160A-168, including but not limited to considering the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee.

Motion carried 5-0 via roll call.

The time was 5:03 p.m.

Upon return from closed session, Attorney Leidy stated that Council discussed matters within the attorney/Council privilege and personnel matters. He added that direction was given to the Town Attorney, but there was nothing else to report.


Mayor Kingston stated that the next meeting would be a Reconvened Meeting on Friday, July 24, 2020 at 11:00 a.m.


**RECESS TO RECONVENE**

Councilor Whitman moved to recess to reconvene the meeting to Friday, July 24, 2020 at 11:00 a.m.

Motion carried 5-0 via roll call.

The time was 7:13 p.m.

  
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Lori A. Ackerman, Town Clerk

Approved: September 2, 2020  
  
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Don Kingston, Mayor

