

**TOWN OF DUCK
TOWN COUNCIL
MID-MONTH MEETING
April 20, 2022**

The Town Council for the Town of Duck convened at the Paul F. Keller Meeting Hall at 1:00 p.m. on Wednesday, April 20, 2022.

COUNCIL MEMBERS PRESENT: Mayor Don Kingston; Mayor Pro Tempore Monica Thibodeau; Councilor Sandy Whitman; and Councilor Tony Schiano.

COUNCIL MEMBERS ABSENT: Councilor Rob Mooney.

OTHERS PRESENT: Town Manager Drew Havens; Police Chief Jeffrey Ackerman; Fire Chief Donna Black; Town Attorney Robert Hobbs; Attorney Ben Gallop; Public Information and Events Director Christian Legner; Finance and Human Resources Administrator Jessica Barnes; and Town Clerk Lori Ackerman.

OTHERS ABSENT: Director of Community Development Joseph Heard.

Mayor Kingston called the meeting to order at 1:00 p.m. He noted that Councilor Rob Mooney was excused from the meeting.

CLOSED SESSION

Attorney Ben Gallop was recognized to speak. Attorney Gallop stated that Council would need to go into closed session.

Mayor Pro Tempore Thibodeau moved to enter closed session pursuant to North Carolina General Statute 143-318.11(a)(3), to consult with an attorney employed or retained by the public body in a manner preserving the attorney client privilege with regard to the North Carolina Wildlife Federation et al v. the North Carolina Department of Transportation et al.

Motion carried 4-0.

The time was 1:01 p.m.

Upon return from closed session, Attorney Ben Gallop stated that Council met with the attorney and considered the matter of NC Wildlife Federation et al v. the NC Department of Transportation et al and no action was taken.

DISCUSSION/CONSIDERATION OF AN AMICUS BRIEF FOR THE MID-CURRITUCK BRIDGE

Mayor Pro Tempore Thibodeau moved to join as a party to an amicus brief in the case of North Carolina Wildlife Federation et al v. North Carolina Department of Transportation et al, for circuit case #22-1103 and to join with whatever other parties may join that amicus in a pro-rata split of the costs of doing so.

Motion carried 4-0.

DISCUSSION/CONSIDERATION OF THE 4TH OF JULY PARADE

Police Chief Jeffrey Ackerman was recognized to speak. Police Chief Ackerman stated that this was a follow-up to the discussion that Council had at their annual Retreat, where staff received some good feedback from Council as to some of the things they wanted staff to look at. He stated that staff has met a few times, adding that he and Fire Chief Donna Black have been meeting weekly to go over everything. Police Chief Ackerman went on to give a presentation on the costs of equipment as well as the challenges and safety aspects of having the 4th of July parade to Council and the audience.

Mayor Kingston asked Police Chief Ackerman what he was asking of Council. He thought there was not an ask. Police Chief Ackerman did not think there was, adding that the cost would be something staff would have to look at in terms of the upcoming budget. He noted that staff has already started that discussion with Town Manager Havens. He was not sure if there was an ask of Council other than Council to let staff know that this is the correct direction and what they wanted staff to execute.

Mayor Kingston asked about the involvement of Surf Rescue, adding that Surf Rescue was not included in the presentation. Police Chief Ackerman stated that in the past, Surf Rescue has been utilized to help out, but the biggest issue is that they need to be on the beach by 10:00 a.m. He stated that Surf Rescue Director Mirek Dabrowski does not have the resources to help with the parade this year.

Town Manager Drew Havens was recognized to speak. Town Manager Havens thought the biggest ask was, when the issue was discussed at the Retreat with regard to alternatives to the parade, there was the option of a reimagined event mainly to try to get a safer event. He stated that staff was still not saying that this event will be safe but were saying it was safer for the people that will be participating as spectators and participants with the additional equipment that is being recommended. He stated that the ask was if Council still wished to hold the parade and if so, staff will figure out the cost.

Mayor Pro Tempore Thibodeau thanked Police Chief Ackerman for the time and effort that was put into the presentation since it was something that was thoroughly researched. She commended staff with looking at it through the lens of what will be needed. She added that she was surprised that the cost was as low as it was, but thought it had to do with the hard barriers and what was absolutely needed. She thought the Town could benefit from more signage about the parade, not just on Christopher Drive, Scarborough Lane, and Sea Hawk Drive, but also at the northern end of Town. She stated that she would be in favor of more signage and alerts because of the transient population as well

as for the employees that have to come through Duck that day as a blanket information on both the north and south side of Town. She suggested using signs at the parade site on Duck Road that could alert the public where the parade would take place. She thought people would be aware of it a week prior to the event with the signage.

Mayor Pro Tempore Thibodeau stated that there is a lot of volunteerism for the parade and has been helpful on the actual parade route. She clarified that even if volunteers were asked for, Police Chief Ackerman was not in favor of volunteers helping set up the hard barricades. Police Chief Ackerman stated that staff has looked at a lot of smaller scale signage that could be changed, with the plan to move those signs out to Duck Road within the timeframe of the parade. He stated that with regard to the volunteers, some of the things that staff discussed was that Duck was in competition for volunteers since some of the same volunteers that help the fire department also help at Town events. He noted that Director Legner has a lot of need for volunteers throughout the operation of the parade. He felt that these people were overtaxed, adding that a lot of them are either not capable or not willing or able to do much, especially with heavy lifting. He stated that he would have concerns regarding injuries to the volunteers, adding that he felt better having Town staff manage that portion of it. He thought the list of jobs could not be filled with the number of volunteers the Town has, which was a challenge.

Councilor Whitman asked if NCDOT used to put up the large reader board sign for the Town. Police Chief Ackerman stated that NCDOT's rules in the past was that they would not give the Town something that was not sanctioned by them. He stated that it is an ask, but in the past the Town has been denied the request and a reader board sign had to be rented from a company out of Virginia. Councilor Whitman asked if the Town's drones would be capable to capturing the parade. Police Chief Ackerman stated that they were, but the people that run the drones are Town staff and they are needed to help with the parade. He added that he reached out to a couple of law enforcement agencies that have drones, but the request was denied. He stated that he was confident that some other resources would be able to help with drones. Councilor Whitman appreciated the concern over the safety of the visitors.

Mayor Kingston asked if Drew Pearson had any signs that the Town could use. Police Chief Ackerman stated that he has one, but he did not think it was available. Mayor Kingston asked how many other events were happening on the 4th of July morning on the Outer Banks. Police Chief Ackerman thought the Town's parade was the only morning event.

Mayor Pro Tempore Thibodeau asked how people would be kept back with the hard barriers on the parade route. Police Chief Ackerman stated that it was the largest challenge. He stated that the parade floats and participants would end at the first entrance to Scarborough Lane Shops. He explained that anyone that would be walking in the parade could veer off there and return to the staging areas and their vehicles. He stated that with regard to the crowds, he planned to place the largest number of resources to deal with the crowds. Mayor Pro Tempore Thibodeau suggested that it be made clear that the parade does not go all the way to Duck Road. Police Chief Ackerman thought it was a

great point. He noted that staff covered a lot of ideas and there will have to be a lot more meetings to work out the key points if the parade moves forward.

Fire Chief Donna Black was recognized to speak. Fire Chief Black stated that staff was thinking about a lot more as they were looking at lessons learned and things in the past. She stated that they have worked out some of the logistics if the parade moves forward with regard to staging people and how to use the volunteer staff. She noted that staff wanted to make sure Council understood their concerns.

Councilor Schiano appreciated all of the time and effort that went into everything. He thought the parade was a tradition and a signature event. He added that he was in favor of moving forward with having the parade.

Mayor Kingston stated that Council was looking forward to a great parade this year.

DISCUSSION/CONSIDERATION OF PLANNING BOARD APPOINTMENTS

Mayor Kingston stated that there were two openings on the Planning Board as the terms of James Cofield and Marc Murray will expire on May 1, 2022. He stated that they both expressed a desire to be reappointed to the Board. He added that Jay Blöse and John Pucciano submitted their applications again, noting that Mr. Pucciano is currently an Alternate on the Board of Adjustment. He stated that James Bartlett, Bob Webb, and Matt Price were new applicants for the Board. He pointed out that the terms would expire May 1, 2025.

Mayor Kingston explained that, as in the past, Council will nominate individuals and if there were two openings, they each get two votes.

Mayor Pro Tempore Thibodeau clarified that each person was required to fill out an application for the Planning Board. Town Manager Havens stated that they were.

Mayor Kingston nominated James Cofield.

Mayor Pro Tempore Thibodeau nominated Marc Murray.

Councilor Schiano nominated Jay Blöse.

Councilor Whitman nominated James Cofield.

Motion carried 4-0 for James Cofield.

Motion carried 3-1 for Marc Murray with Councilor Schiano dissenting.

Motion failed 1-3 for Jay Blöse with Mayor Kingston, Mayor Pro Tempore Thibodeau, and Councilor Whitman dissenting.

Mayor Pro Tempore Thibodeau thanked all of the applicants for being interested in the positions. She stated that it was interesting that the Planning Board have staggered three-year terms and was a commitment that she appreciated. She added that the Council was set up differently in that all five members are elected every two years.

DISCUSSION OF FY 2023 BUDGET OVERVIEW

Town Manager Havens gave a presentation on a gross needs “budget” noting that it was not in balance, touching on revenues, new purchases/projects, department by department review of expenditures and the five-year forecast to Council and the audience. He noted that he was looking for direction from Council on getting the budget balanced so it can be put together in a draft ordinance to be advertised for the public hearing, which would be at Council’s May 4, 2022 meeting.

Mayor Kingston asked if the sales tax that was in the draft budget had an upward or downward potential. Town Manager Havens thought it may shift somewhat and should not be a significant change. Mayor Kingston clarified that Town Manager Havens had a good estimate in the draft budget. Town Manager Havens stated he was correct.

Mayor Pro Tempore Thibodeau clarified that the 4.17% was based on the current year tax rate. Town Manager Havens stated she was correct. Mayor Pro Tempore Thibodeau stated that the data was used to see where Duck fell in terms of how much the Town was collecting based on how much the other towns were collecting. Town Manager Havens stated that he had the other towns’ tax rates but did not have their levy, adding that the Department of Revenue completes the calculation that the Town will receive in June.

Mayor Pro Tempore Thibodeau clarified that the Town collected \$853,000 and Town Manager Havens was projecting \$500,000. Town Manager Havens stated she was correct. Mayor Pro Tempore Thibodeau thought it was reasonable based on the fact that the inventory levels were low and things were slowing down. Town Manager Havens stated that it was \$853,000 in Fiscal Year 2021 and the Town was at \$402,000 as of the end of March. He thought the Town would be in the neighborhood of \$650,000 when the year finishes, adding that he was comfortable with \$500,000 but would monitor it.

Mayor Pro Tempore Thibodeau asked if the Town did not have the financial involvement of the beach renourishment project, it would carry for the next five years as the Town completes the project. Town Manager Havens stated that it would not. He explained that the nourishment grants were not in the draft budget, adding that as they begin, they will go into the beach nourishment fund. He stated that the percentages will shift and next year the percentage of ad valorem will be higher because there will not be \$1.6 million in grant funding in the budget.

Mayor Kingston asked if, five years out, the Town will have to put the 20% from sales tax into that fund. Town Manager Havens stated that it will be whatever the proportion of the Town’s MSD levy to the total levy. He did not believe that the State would change that legislation since it was state law.

Mayor Pro Tempore Thibodeau pointed out that the Town has always had the attempt to pay something out of the General Fund toward the beach nourishment project. Mayor Kingston thought it was more of a correction. Mayor Pro Tempore Thibodeau agreed, noting that the Town was not doing it properly, but was doing it.

Councilor Schiano stated that he liked the revenue estimates and thought they were solid and conservative. He pointed out that grants were 18.2% of the Town's revenue, which was great, but wondered how much of the expense it was covering was discretionary versus recurring. He added that if both grants stopped and were being used to cover ongoing costs, the Town would have to find another source. Town Manager Havens explained that the Town does not use non-recurring revenue for recurring expenditures.

Mayor Pro Tempore Thibodeau asked what the rate used was for the pay plan adjustment. Town Manager Havens stated that it was 6%. Mayor Pro Tempore Thibodeau clarified that the pay plan adjustment was a 6% adjustment across the board to the pay plan itself. Town Manager Havens stated she was correct. Mayor Pro Tempore Thibodeau clarified that it was a 6% one-time adjustment based on last year's inflationary rate. Town Manager Havens stated she was correct, adding that every year is adjusted by inflation.

Councilor Schiano asked if the \$119,429 was the total for personnel. Town Manager Havens stated that it was, explaining that it was for the pay plan adjustment, the career development and COLA. Councilor Schiano clarified that it would be included in the \$174,000. Town Manager Havens stated he was correct. Councilor Schiano clarified that the \$3,798,000 was the budget request and the estimate for this year was \$3,571,000. Mayor Pro Tempore Thibodeau thought it included Workers Compensation. Councilor Schiano clarified that this was \$174,000 more than the current year's budget. Town Manager Havens stated he was correct. Councilor Schiano pointed out that the Town would end up with a \$3,571,000 estimate, asking if the increase was due to less than a full year of people being on staff. Town Manager Havens stated that it would be some of the insurance, adding that he budgets that people would receive their merit increases.

Mayor Kingston clarified that, historically, there was not any track to the pay plan adjustment because the process was started a year ago. Town Manager Havens stated he was correct. Mayor Kingston clarified that the Town never changed the pay plan for years. Town Manager Havens stated he was correct. Mayor Kingston asked where the 6% for inflation came from. Town Manager Havens explained that it was the CPI and was the all-consumer, not seasonally adjusted second half average. Mayor Kingston stated that he was not a fan of COLA increases because he came from the business world and they never did COLA increases, instead merit and bonuses were given out. He asked if there was any reason the COLA increases could be put into the merit increase and merit bonuses. He noted that employees would earn it rather than it being an automatic, adding that he preferred the merit and bonus and the 6% could be achieved the same way while not increasing the Town's liability over future years.

Mayor Pro Tempore Thibodeau clarified that Mayor Kingston wanted to use the COLA this one year as he was not a fan of it. She pointed out that the Town has historically used it as it was 1.5% for COLA and 1.5% for merit and not the 3% bonus. Mayor Kingston thought the Town had changed back in 2009/2010 to the merit and bonus and have not had the COLA increases for 10-12 years.

Councilor Schiano asked if the bonus was a lump sum payment. Mayor Kingston stated that it was, adding that he wanted to give employees the money, but Council also needed to look to the future and the growth. He suggested adjusting the bonus each year for COLA.

Mayor Pro Tempore Thibodeau thought the Town gave employees a 1.5% increase and 1.5% bonus. Mayor Kingston agreed, adding that COLA increases were never done. Mayor Pro Tempore Thibodeau clarified that it was 1.5% merit and 1.5% COLA. Mayor Kingston agreed, thinking that it was changed about 10-12 years ago to be a bonus versus anything else. He explained that 1.5% was not enough so employees have been given the opportunity to earn a bonus. Mayor Pro Tempore Thibodeau thought Council always built in a flat 1.5% increase in the budget. Mayor Kingston did not think it was done in the last 10-12 years. Mayor Pro Tempore Thibodeau stated that there was a 1.5% merit increase.

Town Manager Havens stated that the only downside if Council wished to give out a 4.5% bonus was if the Town hired someone and after receiving their bonus, their salary would not move. He explained that the pay plan moves and the employee will move to ensure they receive the minimum as the pay plan is adjusted, but if the Town hires a brand new employee at the same rate as an employee that has been in place for a few years, it will cause compression by not moving the current employee further out in the pay range. He noted that it was part of the problem that Council solved with completing the pay study last year. Mayor Kingston suggested putting the 1.5% in as a merit increase instead of a bonus. He pointed out that great performing employees would receive it. Mayor Pro Tempore Thibodeau clarified that Mayor Kingston was proposing a discretionary 3% on the merit increases. Mayor Kingston stated she was correct, explaining that it would 6% and would be reallocated.

Councilor Schiano agreed with Mayor Kingston. He pointed out that it was a 1.5% merit increase and 3% bonus, and when thinking about the merit increase, the 1.5% was picked based on the way Town Manager Havens saw inflation and everything else that was trending. He stated that based on the current information, the argument could be made that it should be 3% for this year and then in the following year it could decrease. Mayor Kingston agreed. Councilor Schiano thought if it was done this way, it was different than an automatic COLA increase. He noted that COLA increases have a way of never going away. Mayor Kingston agreed. Councilor Schiano pointed out that Council still wanted to be fair to the employees, so they could look at the merit increase in the context of what was happening with the economy and decide whether or not a 1.5% merit works or not.

Mayor Pro Tempore Thibodeau stated that she wanted to go back and see what was completed in the past as she thought Council always gave a flat increase and then had a discretionary bonus. She stated that she did not disagree with what was being said. Town Manager Havens clarified that Council was good with the number but was not with regard to what it was called. Councilor Schiano stated that Council wanted to call it something else. Mayor Kingston agreed. Town Manager Havens stated that he would rephrase it in the budget document and take the COLA acronym out and put 3% as the maximum available merit increase as well as 3% maximum bonus based upon performance.

Mayor Pro Tempore Thibodeau clarified that the goal of the meeting was for Council to determine what to cut so that on May 4, 2022, Council could present a balanced budget for the public hearing. Town Manager Havens stated she was correct. Mayor Kingston clarified that there was opportunity to move items into the current fiscal year. Town Manager Havens stated he was correct, adding that items could be moved to a subsequent year as well.

Mayor Kingston asked what items should be moved. Town Manager Havens stated that he moved some items around; moved some items forward into a subsequent fiscal year; and moved \$166,000 into Fiscal Year 2022. He noted that when moving items to Fiscal Year 2022, they would have to be things that could be reasonably accomplished in three months. He added that it could not be personnel expenditures but could be some of the smaller projects. He recommended the following changes:

- Move office partition and desk (\$4,800 in Administration) to Fiscal Year 2022.
- Move VHB Town park shoreline design/permitting (\$120,000 in Environmental Protection) to Fiscal Year 2024 unless grant funding is received.
- Restore the \$6,000 for SCBA replacement (Fire) in order to stay on schedule.
- Move office cubicle for Public Safety Administrative Assistant (\$2,500 each in Police and Fire) to Fiscal Year 2022.
- Move records digitization (\$35,000 in IT) to Fiscal Year 2022.
- Move cubicle for sergeants (\$4,900 in Police) to Fiscal 2022.
- Move automatic license plate reader system (\$12,000 in Police) to Fiscal Year 2022.
- Restore firesafe storage (\$10,500 in Police).
- Move Town Hall HVAC ionization (\$3,000 in Public Facilities) to Fiscal Year 2022.
- Move Public Safety building repairs (\$85,000 in Public Facilities) \$80,000 to subsequent years and \$5,000 to Fiscal Year 2022.
- Move Town Hall emergency exit stairs (\$8,000 in Public Facilities) to Fiscal Year 2022.
- Move maintenance building construction (\$25,000 in Public Facilities) to Fiscal Year 2022.
- Move retaining wall replacement (\$35,000 in Streets & Highways) to a subsequent year.

- Move repaving Duck Trail (\$120,000 in Streets & Highways) to Fiscal Year 2024.

Mayor Kingston asked why bicycle/pedestrian counters were needed. Town Manager Havens stated that they were intended to provide data like the existing ones do. Mayor Kingston asked if it was something that was needed right away. Mayor Pro Tempore Thibodeau thought it could be moved to this year. Town Manager Havens stated that it was not an absolute need. Mayor Kingston and Mayor Pro Tempore Thibodeau suggested moving it to the current fiscal year. Town Manager Havens stated that it was already moved to the current fiscal year. Mayor Kingston thought it could be done in subsequent years instead. He asked how much was moved to Fiscal Year 2022 with the cuts made. Town Manager Havens stated that it was \$131,000. Mayor Kingston asked how much was moved to subsequent years. Town Manager Havens stated it was \$355,000.

Councilor Whitman asked if the crosswalk lighting would go along with the elimination of the paving as well as the Duck Trail surveying and engineering. Town Manager Havens explained that all surveying and engineering would be completed in Fiscal Year 2023 for a Fiscal Year 2024 project. He added that the crosswalk lighting was a separate project with the current unlit crosswalks receiving the same type of lighting. Councilor Whitman asked if it could be moved into Fiscal Year 2022. Town Manager Havens stated that it was.

Councilor Whitman clarified that it was two years ago that an extra \$100,000 was given for paving in the Sanderling area. Mayor Pro Tempore Thibodeau agreed, adding that she would have been in favor of doing it again the following year since there was great value over those two years. She stated that sidewalks were something Council needed to stay focused on, particularly with moving from asphalt to concrete throughout Town. She noted that one of the reasons Duck's tax rate is lower than the other municipalities was because it does not have street maintenance but Duck does have the sidewalk and she did not want to lose sight of that because it was a huge asset for the Town. Councilor Whitman asked how much was short for the budget. Town Manager Havens stated that it was \$5,900 to the good, so it was no longer short.

Mayor Pro Tempore Thibodeau clarified that the \$131,000 that would be spent this year would reduce the Fund Balance contribution to \$650,000. Town Manager Havens stated that it would be \$635,000, making the fund balance percent at 71.2, adding that he was projecting 72.5% and it was currently at 71.2%.

Mayor Kingston thought Council could hold the public hearing with a balanced budget by spending \$131,000 this year and \$355,000 in future years. Town Manager Havens stated he was correct.

Councilor Whitman clarified that the rest of the walkway was designed last year when it was extended. Mayor Kingston thought it was, but Council had decided they wanted to do one area. Councilor Whitman clarified that there was no engineering done in that

area. Mayor Kingston stated he was correct. Councilor Schiano asked if it would complete the whole project. Mayor Pro Tempore Thibodeau stated that it would on the north end. Town Manager Havens stated that the design was on the south end and was to start working to look at adding a sidewalk on the west side going south.

Mayor Kingston asked with regard to the BRIC project, if Town Manager Havens considered the grant the Town may have to reduce the cost. Town Manager Havens stated that he did not. Mayor Kingston asked if Chris Dewitt from VHB increased the cost of the overall project. Town Manager Havens stated that he did. Mayor Kingston asked if it was taken into consideration. Town Manager Havens stated that it was built into the budget.

Mayor Pro Tempore Thibodeau stated that she was having trouble with cutting the funding for repaving Duck Trail. She was not sure if there was ever a \$60,000 piece. She stated that she would like more information because Council has been budgeting a flat amount every year for sidewalk maintenance. She pointed out that the design was already in place and asked how much was not funded last year. She noted that there was \$120,000 in last year's budget and thought Council was budgeting that much every year for the last few years. She asked if the \$120,000 would finish up the sidewalk in the Sanderling area. She further asked what was spent this fiscal year. Town Manager Havens stated that he would find out for her. Mayor Pro Tempore Thibodeau stated that she wanted to know how much linear feet was needed to finish the project as well as what \$120,000 would get the Town. Town Manager Havens stated that the \$120,000 would complete Blue Heron Lane to Waxwing Lane, which was the full stretch.

Mayor Pro Tempore Thibodeau wondered how the rest of Council felt if the Town received an extra \$120,00 in Occupancy Tax, that it could be put back into the budget. She reiterated that she was not in favor of cutting it from the draft budget. Mayor Kingston was not sure he would put it all back in the budget. Town Manager Havens stated that the other option would be to budget for an appropriation of \$120,000 from the Fund Balance in Fiscal Year 2023 in order to leave the sidewalk project in place.

Councilor Schiano agreed with Mayor Pro Tempore Thibodeau that Council should not eliminate the section of sidewalk because it was consistent with the Town's vision. He thought Travel, Training, and Dues and Subscriptions could be cut somewhat so that less than \$100,00 would be removed from the reserve into this year. He thought \$25,000 could be cut across the Travel, Training and Due and Subscription lines and then transfer \$95,000 so the project could be kept in the budget to get it completed.

Mayor Pro Tempore Thibodeau thought the Dues and Subscription line items were general software subscriptions. Councilor Schiano noted that they increased in cost, adding that he was looking at the overages. Mayor Kingston stated that it was an unknown if the \$120,000 was just a number that was put in the budget or if it was the figure to complete the project in the Sanderling area. Town Manager Havens stated that the input from staff that was involved with the project came up with the \$120,000 as the figure that needed to be put in the CIP and budget.

Mayor Kingston clarified that the other alternative was to appropriate \$120,000 from the Fund Balance, but it will not affect the Fund Balance at all from the standpoint of total dollars. Town Manager Havens stated that it will only affect it if the money is spent.

Mayor Pro Tempore Thibodeau moved to schedule a public hearing for the proposed budget for Council's May 4, 2022 meeting.

Motion carried 4-0.

Mayor Kingston thanked Town Manager Havens for his presentation.

Mayor Kingston noted that the next meeting would be the Regular Meeting on Wednesday, May 4, 2022 at 6:00 p.m.

ADJOURNMENT

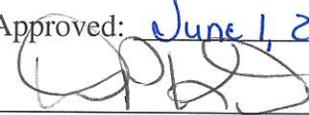
Councilor Whitman moved to adjourn the meeting.

Motion carried 4-0.

The time was 4:28 p.m.



Lori A. Ackerman, Town Clerk

Approved: June 1, 2022


Don Kingston, Mayor

