

Agenda
Town of Duck Council Retreat
Paul F. Keller Meeting Hall
Wednesday & Thursday
February 21 & 22, 2024

[Wednesday, February 21, 2024](#)

9:00 - 9:15 **Convene - Logistics**

9:15 – 9:55 **US Army Corps of Engineers Field Research Facility Update**
Erin Diurba, Chief Coastal Observation and Analysis Branch

Updates and Q&A with the senior leader at the Duck Field Research Facility.

9:55 – 10:25 **Department Update**
Community Development – Joe Heard

10:25 - 10:40 **Break**
Snacks available

10:40 – 11:30 **Beach Nourishment and Management**
Ken Willson, Coastal Protection Engineering

Presentation from Ken Willson regarding the completed Beach Renourishment Project, the Annual Beach/Dune Survey, the Vulnerability Analysis, and Borrow Area Study.

11:30 – 12:00 **County Update**
Dare County Chairman Bob Woodard, Dare County Board of Commissioners

Chairman Woodard will provide a brief update on County issues and respond to questions from the Town Council.

12:00 – 12:45 **Lunch**

The meeting will recess for the Council and staff to have lunch on-site.
Please note that lunch will not be provided to the public.

12:45 – 1:15 **Department Update**
Finance and Human Resources – Jessica Barnes

Includes a high-level financial update showing current year budget performance and year-end estimates

1:15 – 1:45 **Department Update**
Public Information and Events - Kay Nickens

1:45 – 2:00

Break

Snacks available

2:00 – 2:30

Department Update

Fire – Chief Donna Black

2:30 – 3:00

Department Update

Police – Chief Jeff Ackerman

3:00 – 3:20

Open Discussion

This item is to allow Council to have further conversations regarding items discussed and provide further direction as needed.

3:20

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9:00 - 9:15 **Reconvene**

9:15 – 9:35 **Vesta Update**
Zach Cockrum, Directory of Policy and Partnerships

Via Zoom A representative from Vesta will provide an update to Council regarding their efforts to gain regulatory approval to place a small amount of olivine sand in the coastal waters off Duck. This sand provides for measurable carbon sequestration, and this pilot project will help gauge its efficacy for larger scale deployment with a goal of reducing atmospheric greenhouse gases.

9:35 – 10:35 **Updates from Vanasse Hangen Brustlin, Inc. (VHB)**
Joe Heard
Chris DeWitt, Principal
Ricky Wiatt, Landscape Architect
JD Hines, Engineer

Updates regarding the BRIC Grant (Living Shoreline, Sidewalk/Bike Lane & N.C. Highway 12 Elevation) Project; an Overview of the Duck Town Park Shoreline Protection Project; an Update on the Neighborhood Flooding Grant Project; and an Update on the West Side Duck Trail Project.

10:35 - 10:50 **Break**
Snacks available

10:50 – 11:35 **Traffic Mitigation**
Andrew Topp, PE – VHB

Council will discuss the findings of a prior traffic and pedestrian study and potential strategies to improve traffic during the busy summer season.

11:35 – 12:20 **Lunch**

The meeting will recess for the Council and staff to have lunch on-site.
Please note that lunch will not be provided to the public.

12:20 – 1:10 **Rental Home Occupancy / Septic Capacity**
Sandy Cross, Senior Planner

This session will allow Council to further discuss the findings of staff/intern research as reported at the December 6, 2023 Council meeting.

1:10 – 1:40 **Capital Improvement Plan Draft Review**
Drew Havens

Presentation regarding the first draft of the 2025-29 Capital Improvement Plan and a high-level review of debt ratios.

1:40 – 1:55 **Break**
Snacks available

1:55 – 2:25 **E-Bikes – Sidewalk & Multi-Use Path Use**
Police Chief Jeff Ackerman

Chief Ackerman will brief the Council regarding the use of e-bikes in general and Council will discuss the use of these on the Duck Trail and sidewalks in the Village area.

2:25 – 2:40 **Low Speed Vehicles**
Police Chief Jeff Ackerman

Chief Ackerman will discuss efforts related to improving the safety of those using Low Speed Vehicles.

2:40 – 3:00 **Open Discussion**

This item is to allow Council to have further conversations regarding items discussed and provide further direction as needed.

3:00 **Adjourn**