

---- INTERNAL USE ONLY ----

Application received: _____



Catering Proposal For Duck Jazz Festival

DUE by 1:00 p.m. September 1, 2022

Food Vendors shall submit a proposal via email, fax, mail (PO Box 8369), or in person to the Town of Duck office (1200 Duck Rd.) to Betsy Trimble: btrimble@townofduck.com

Business Name

Telephone Number

Business Address

Fax Number

Website

Social Media handles

Contact Name

Contact E-Mail

Reference #1 Name

Phone

Reference # 2 Name

Phone

For which position(s) are you applying? _____ Sponsor Reception Catering _____ Sunday Band Hospitality Catering

Please include a list of proposed menu items and prices (may submit extra sheets is needed)

Preference will be given to those applicants that can provide environmentally friendly elements. The Town of Duck reserves the right to deny any application.

Application Checklist:

- Business has storefront located within Duck
- Business is equipped to provide off-site catering
- Business is licensed and insured to provide off-site catering (copy of license included with proposal)
- List of food and beverage items with pricing included
- Applicant understands the sale of single use plastic bottles is prohibited. Boxes or canned water, sodas, juices, and tea are allowed.
- Applicant understands that if selected, a date specific temporary food establishment permit must be obtained from the health department and a Temporary Food Establishment application and fees (\$75) must be submitted directly to the Dare County Health Department. *Once approved by the Town, you will be sent the TFE application to complete and submit.*
- Submit check payable to "Town of Duck" for \$25.00. If application is not accepted, voided check will be returned to applicant.

General Release & Liability Waiver

The Town of Duck assumes no responsibility for lost, damaged, or stolen items. The undersigned hereby discharges The Town of Duck of any and all claims and suits from damages or loss to the undersigned's property during the event. The undersigned agrees to abide by the rules established by the Town of Duck. Anyone not in compliance will be suspended from future participation and are subject to removal with no refund or fee.

I authorize the use of digital images, slides, and information herein submitted to The Town of Duck for publicity (both electronic and print usage) and documentation. I have read and understand all information in this application, and I agree to comply with all Town of Duck rules and regulations.

Contact #1 Signature

Date

Contact # 2 Signature

Date