

## COASTAL PLANNING & ENGINEERING OF NORTH CAROLINA, INC.

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May 11, 2015

Christopher Layton  
Town Manager  
Town of Duck  
P.O. Box 8369  
Duck, NC 27949

**Subject: Invoices 2109747-R8-526: Project Update**

Dear Mr. Layton:

This letter serves as an update to you and your staff on CPE-NC's progress with regards to the Permitting and Design Services for the Town of Duck Beach Nourishment Project.

Invoice 2109747-R8-526 reflects our efforts in completing 96.0% of the permitting and design scope of work as of April 1, 2015. The increase from the previously reported completion of 93.5% of the scope reflects CPE-NC's efforts during the month of March, 2015. These efforts are associated with project management, coordination with agencies on environmental documents and permit applications submitted, and finalizing the draft engineering report. No invoice is being submitted for the month of March for the Sand Search and Borrow Area Analysis Report. No significant effort was made in finalizing the report during the month of March. The report is undergoing final review and we expect to provide a draft to the Towns for review by the end of this week.

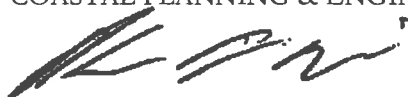
### **Permitting and Design:**

Throughout the month of March we continued coordination with the Bureau of Ocean Energy Management (BOEM) and the U.S. Army Corps of Engineers (USACE) on the Environmental Assessment (EA), Biological Assessment (BA), and Essential Fish Habitat assessment (EFH). The Draft EA and a Dept. of the Army Permit Application were submitted on December 9, 2015. The commenting period on the DEA closed on February 23. We are currently working with BOEM and the USACE to address substantive comments. We are also currently finalizing the Major CAMA permit application. In addition, staff continued to finalize the engineering design report.

Please feel free to contact me anytime for further clarification or explanation of the project.

Very truly yours,

COASTAL PLANNING & ENGINEERING OF NORTH CAROLINA, INC.



Kenneth Willson  
Project Manager