

**TOWN OF DUCK
BOARD OF ADJUSTMENT MINUTES
FRIDAY, JULY 22, 2011
MEETING**

The Board of Adjustment for the Town of Duck convened at the Duck Municipal Offices at 10:30 a.m. on Friday, July 22, 2011.

BOARD OF ADJUSTMENT MEMBERS PRESENT: Vice Chair Sam Taylor, Allan Starr, Olin Finch, Carol Powell, John Childers and Sanford Whitman. Staff present: Director of Community Development Andy Garman and Board of Adjustment Clerk Sandy Cross.

MEMBERS ABSENT: Larry Clark.

OTHERS PRESENT: Lee Padrick of the NC Division of Community Planning, Mayor Pro Tempore Don Kingston and Town Manager Christopher Layton

The meeting was called to order at 10:34 a.m. by Vice Chair Sam Taylor. He turned the meeting over to Director Garman.

Director Garman thanked the members for being able to meet since it has been a while since they last met. He welcomed John Childers and Sandy Whitman as the newest members of the Board. He noted that a few members have left since the last meeting and so the Town Council had to appoint new members. He stated that Lee Padrick was present to give the Board some training to cover some of the more common issues with a Board of Adjustment. He added that after lunch, there would be the nomination of the Chair and Vice Chair to the Board.

BOARD OF ADJUSTMENT TRAINING

Presentation by Lee Padrick, Chief Planner from the Northeastern Regional Office of the NC Division of Community Planning, on the Duties and Responsibilities of the Board of Adjustment

Lee Padrick was recognized to speak. Mr. Padrick noted that he had not been in Duck since 2004 when the Town was working on its Hazard Mitigation Plan. He stated that he was happy to see everything that has been going on since his last visit. He recommended that each Board member receive a copy of the Zoning Board of Adjustment book to use for their reference. He went on to give a short presentation to the Board and audience on the duties and responsibilities of the Board of Adjustment as well as issues that they face.

Director Garman and the Board members thanked Mr. Padrick for his presentation.

RECESS FOR LUNCH

The Board members, staff and audience recessed for lunch. The time was 12:20 p.m.

Director Garman reconvened the meeting.

ORGANIZATIONAL MEETING

Town Clerk Lori Kopec was recognized to speak. Town Clerk Kopec proceeded to swear in each member of the Board of Adjustment.

Approval of Minutes from August 7, 2009

Former Vice Chair Taylor opened the approval of minutes from the August 7, 2009 meeting. He directed the Board to review the minutes from the August 7, 2009 meeting for changes.

Former Vice Chair Taylor noted that he was planning to resign from the Board of Adjustment effective with the time that the Board was able to appoint someone on January 1, 2012, whichever is earlier. He added that he would vote on the minutes but would not participate in the vote for the nominations of Chair and Vice Chair.

Former Vice Chair Taylor had a correction to Page 6 of the minutes.

Member Starr moved to approve the minutes as amended. Vice Chair Taylor seconded. Motion carried 5-0. Alternate Childers did not vote.

Nomination of Chair and Vice Chair

Member Finch nominated Member Starr as Chair of the Board of Adjustment. Member Whitman seconded.

Motion carried 5-0. Member Taylor did not vote.

Chair Starr nominated Member Finch as Vice Chair of the Board of Adjustment. Member Whitman seconded.

Motion carried 5-0. Member Taylor did not vote.

OTHER BUSINESS

None.

STAFF COMMENTS

None.

BOARD COMMENTS

None.

ADJOURNMENT

Member Powell moved to adjourn the meeting. Member Childers seconded

There was no vote.

The time was 1:11 p.m.

Approved: _____
/s/ Secretary