

**DUCK TOWN HALL COMPLEX**  
Duck, North Carolina



**PROJECT MANUAL**

July 16, 2010

**TYMOFF+MOSS** ARCHITECTS

512 Botetourt Street  
Norfolk, Virginia 23510  
Office 757 627 0013  
Fax 757 627 0327

# **DUCK TOWN HALL COMPLEX**

Duck, North Carolina

# **PROJECT MANUAL TABLE OF CONTENTS**

**CONTRACT FORMS, CONDITIONS OF THE CONTRACT,  
AND SPECIFICATIONS**

Directory

Information Available to Bidders

Geotechnical Report

Invitation for Bid

Instructions to Bidders

Bid Form

Bid Bond Form

Schedule of Special Inspections

Agreement Between Owner and Contractor

General Conditions

Supplementary General Conditions

**DIVISION 1 - GENERAL REQUIREMENTS**

01010	Summary of Work
01011	Environmental Requirements
01039	Coordination and Meetings
01045	Cutting and Patching
01090	Reference Standards
01100	Summary
01300	Submittals
01310	Project Management and Coordination
01400	Quality Control
01410	Testing Services
01420	References
01500	Construction Facilities and Temporary Controls
01505	Construction Waste Management
01600	Material and Equipment
01650	Starting of Systems
01700	Project Closeout
01710	Cleaning
01741	Warranties
01745	Indoor Air Quality Management Plan

01781            Project Record Documents

DIVISION 2 - SITE WORK

- 02000            See Civil Drawings and Structural Drawings for  
                  additional Site Work Specifications.
- 02281            Termite Control
- 02310            Earthwork for Buildings
- 02459            Timber Piles
- 02920            Turf and Grasses
- 02921            Soil Preparation
- 02930            Plants

DIVISION 3 - CONCRETE

- 03300            Cast in Place Concrete

DIVISION 4 - MASONRY

- 04810            Masonry Assemblies

DIVISION 5 - METALS

- 05120            Structural Steel

05500	Metal Fabrications
05511	Metal Stair Accessories

DIVISION 6 - WOOD AND PLASTICS

06100	Rough Carpentry
06105	Misc. Carpentry
06130	Heavy Timber Construction
06160	Sheathing
06176	Metal Plate Connected Wood Trusses
06402	Interior Architectural Woodwork

DIVISION 7 - THERMAL AND MOISTURE PROTECTION

07115	Bituminous Damproofing
07130	Waterproofing
07210	Building Insulation
07313	Prestained Wood Shingles
07510	Metal Roofing
07620	Sheet Metal Flashing and Trim
07631	Gutters and Downspouts
07841	Through Penetration Firestop Systems
07920	Joint Sealants

DIVISION 8 - DOORS AND WINDOWS

08111	Custom Hollow Metal Frames
08211	Wood Doors
08710	Door Hardware
08814	Mirrored Glass

DIVISION 9 - FINISHES

09290	Gypsum Board Systems
09310	Ceramic Tile
09511	Acoustical Panel Ceilings
09558	Wood Flooring
09651	Resilient Flooring
09680	Carpet
09912	Painting

DIVISION 10 - SPECIALTIES

10155	Toilet Compartments
10200	Louvers
10280	Toilet, Bath and Accessories
10426	Signage and Graphics
10522	Fire Extinguishers, Cabinets, and Accessories

DIVISION 11 - EQUIPMENT

Not used

**DIVISION 12 - FURNISHINGS**

Not Used

**DIVISION 13 - SPECIAL CONSTRUCTION**

Not used

**DIVISION 14 - CONVEYING SYSTEMS**

14240            Hydraulic Passenger Elevators

**DIVISION 15 - MECHANICAL**

15000            Mechanical General Provisions

15020            Basic Materials And Methods

15030            Adjusting, Balancing And System Testing

15250            Insulation

15400            Plumbing

15480            Excavation, Trenching & Backfilling for  
Utilities Systems

15700            Heating, Ventilating, and cooling System

**DIVISION 16 - ELECTRICAL**

16010	Electrical General Provisions
16210	Raceway, Fittings and Boxes
16220	Conductors
16230	Wiring Devices
16250	Safety Switches
16255	Enclosed Circuit Breakers
16310	Panelboards
16323	Motors and Motor Control
16410	Lighting Fixtures
16470	Surge Protective Devices (SPD)
16621	Backup Power System (Diesel)
16710	Communications Conduit Systems
16721	Addressable Fire Detection Alarm System